



JOB DESCRIPTION
Camp Counselor

Effective Date: April 1, 2008
Classification: Temporary/Seasonal; Non-Exempt
Reports To: Youth Director

Summary:

Camp Ruach Counselors, under the supervision of the Youth Director, share in the JCC's commitment to the highest quality of programs while maintaining excellent customer service. A Camp Ruach Counselor is responsible for leading children in age-appropriate recreational activities, to enhance children's developmental and social growth. Counselors will impart Jewish themes and values through these camp activities whenever possible. This individual will foster interpersonal relationships among children, and will ensure a safe environment for children to explore their interests and expand on their abilities.

Qualifications:

Education

High school diploma or equivalent
Current CPR/First Aid certification
BSAC certification

Experience/Skills

Past experience working with children
Oral communication skills
Curriculum development skills
Experience in a teaching capacity preferred
Ability to relate to children, parents, members and staff
Must be 18 years of age or older

Responsibilities:

- Work cooperatively with co-counselor to prepare and implement weekly activity plans for camp group
- Create and maintain a safe and stimulating environment, to ensure compliance with all state and local health/safety standards and childcare licensure standards
- Organize space and supplies for each day's activities
- Directly supervise and support children in all of their daily activities
- Develop relationships with each child, providing guidance and leadership in friendship building skills
- Set, by example, a positive and fun tone for camp
- Work as part of counselor team during all-camp activities
- Accurately maintain daily attendance
- Communicate with parents about children's progress and experiences in camp
- Supervise junior counselor staff assigned to work with group, ensuring that he or she understands expectations and responsibilities
- Assist in training of "Counselors In Training"
- Responsible for maintenance and cleanliness of equipment and supplies of JCC
- Comply with all JCC policies and procedures