



**JOB DESCRIPTION**  
**Junior Counselor**

**Effective Date:** April 1, 2008  
**Classification:** Temporary/Seasonal; Non-Exempt  
**Reports To:** Youth Director

**Summary:**

Camp Ruach Junior Counselors, under the supervision of the Youth Director and their group Camp Counselors, share in the JCC's commitment to the highest quality of programs while maintaining excellent customer service. A Camp Ruach Junior Counselor is responsible for assisting Camp Counselors in implementing age-appropriate recreational activities, to enhance children's developmental and social growth. Junior Counselors will help to impart Jewish themes and values through these camp activities whenever possible. Junior Counselors will foster interpersonal relationships among children, and will ensure a safe environment for children to explore their interests and expand on their abilities.

**Qualifications:**

Education

Must be entering 11<sup>th</sup> or 12<sup>th</sup> grade in high school

Experience/Skills

Past experience working with children, preferably as a JCC Counselor in Training

Good communication skills

Ability to relate to children, parents, members and staff

Must be 16 years of age or older

**Responsibilities:**

- Work cooperatively with counselors to implement daily activities
- Assist in maintaining a safe and stimulating environment, to ensure compliance with all state and local health/safety standards and childcare licensure standards
- Directly support children in all of their daily activities
- Develop relationships with each child, providing guidance and leadership in friendship building skills
- Set, by example, a positive and fun tone for camp
- Work as part of counselor team during all-camp activities
- Participate in counselor training
- Work assigned schedule, being sure to arrive and leave on time
- Responsible for maintenance and cleanliness of equipment and supplies of JCC
- Comply with all JCC policies and procedures